



The recruitment policy of the WTO is to seek to attract and retain staff members offering the highest standards of competence, efficiency and integrity.
As an Equal Opportunities Employer, the WTO gives full regard to merit and diversity.

Vacancy Notice No.: EXT/L/17-38

Issued On: 4 July 2017

Title: Economic Affairs Officer

Application Deadline (CET): 1 August 2017

Grade: 8

Division: Agriculture & Commodities

Contract Type: L Post

Duration: Two years. The contact may be renewed subject to fully satisfactory performance of the incumbent and the continued availability of funds.

Starting Salary: CHF 112,969 net per annum (approximate)

Other In accordance with WTO Staff Regulations and Staff Rules and WTO Pension Plan Regulations.

Conditions: The World Trade Organization offers an attractive compensation package including an annual net salary (subject to mandatory deductions for pension contributions and health insurance), dependency benefits, pension plan, health insurance scheme, separation grant and 30 days annual leave. Benefits for internationally recruited staff may include travel and removal expenses on appointment and separation, installation grant, education grant, rental subsidy and home leave.

Additional information on the compensation package is provided on the WTO website:

http://www.wto.org/english/thewto_e/vacan_e/comp_package_e.pdf

The Secretariat of the WTO is seeking to fill a position of Economic Affairs Officer in the Agriculture and Commodities Division to assist in technical cooperation and capacity building work, in particular with regard to the administration of the Standards and Trade Development Facility (STDF, <http://www.standardsfacility.org/>).

General Functions

Under the overall guidance of the Director of the Agriculture and Commodities Division and the supervision of the Secretary of the STDF, the incumbent will be required to:

1. Guide the development of and review applications for STDF projects and project preparation grants (PPGs), prepare contracts for the implementation of projects and PPGs approved, and provide oversight of project and PPG implementation and evaluation, as required, including reporting and financial oversight.
2. Lead STDF work related to the coordination of technical cooperation activities in the SPS area. In carrying out this function, the incumbent will be expected to cooperate closely with the other STDF founding partners (Food and Agriculture Organization of the United Nations (FAO), World Organization for Animal Health (OIE), World Health Organization (WHO) and World Bank), inter-governmental organizations, donors, beneficiaries and other relevant Aid-for-Trade mechanisms, including the Enhanced Integrated Framework. Specific tasks will be related to organizing events at global and regional level, on specific thematic topics relevant to the STDF.
3. Provide assistance on communications and outreach activities, including preparation of project results stories, briefing notes and other materials documenting experiences and good practice in SPS capacity building, and update content and relevant sections of the STDF website in this regard.
4. Prepare reports, memos and briefing materials on the STDF for senior management, STDF partners, donors and beneficiaries.
5. Participate in national, regional and multilateral workshops, seminars or symposia with particular focus on the difficulties faced by developing countries in the implementation of the Agreement on the Application of Sanitary and Phytosanitary Measures (SPS Agreement).
6. Where germane to implementation of the STDF, assist in the servicing of meetings of the WTO SPS Committee.

REQUIRED QUALIFICATIONS

Education:

An advanced university degree in economics, law, business administration, agriculture/veterinary/food science or other relevant field, or a basic university degree and proven professional knowledge and expertise equivalent to an advanced university degree in the aforementioned domain(s).

Knowledge and skills:

Excellent knowledge and understanding of the problems faced by developing countries in the implementation of the SPS Agreement and in meeting the SPS requirements of importing countries.

Good understanding of the functioning of the WTO.

Excellent analytical and writing skills, including ability to produce information materials and products for different audiences.

Good organizational skills.

Ability to communicate information in a clear way and to understand information.

Ability to present technical facts to knowledgeable specialised audiences.

Ability to work independently, under tight deadlines, and to cooperate with others in a diverse multicultural environment.

Ability to initiate and build relationships with a variety of people both inside and outside the organization.

Ability to exercise tact and discretion and to maintain confidentiality.

Work Experience:

A minimum of five years relevant experience in the administration and management of SPS-related technical cooperation projects in developing countries.

Languages:

Excellent knowledge of English and either French or Spanish, including the ability to draft accurately, concisely and rapidly and to make effective presentations. Working knowledge of a third WTO language (French or Spanish), including the ability to make effective presentations, is considered a strong asset.

Additional Information:

The position may be offered at a lower grade if the selected candidate does not fully meet all the required qualifications.

Only applications from nationals of WTO Members will be accepted.

The WTO may use various communication technologies such as video or teleconference for the assessment and evaluation of candidates. The recruitment process may also involve the use of various forms of testing, assessment centres, interviews and reference checks.

Candidates not selected whose performance in the selection process nevertheless shows them to be suitable for a similar position may be kept on a roster for up to 18 months, and may subsequently be called upon as and when the need arises for additional resources.

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APPLICANTS MAY BE REQUIRED TO SIT A WRITTEN EXAMINATION

APPLICANTS WILL BE CONTACTED DIRECTLY IF SELECTED FOR AN INTERVIEW.

Please note that all candidates must complete an online application form.

To apply, please visit the WTO's E-Recruitment website at: erecruitment.wto.org. The system provides instructions for online application procedures.

All applicants are encouraged to apply online as soon as possible after the vacancy has been posted and well before the closing date - Central European Time (CET) - stated in the vacancy announcement.

PLEASE NOTE THAT APPLICATIONS RECEIVED AFTER THE CLOSING DATE WILL NOT BE ACCEPTED



The WTO is a non-smoking environment